

**The Catholic Schools of the
Waveney Valley
Teaching and Learning Policy
2021**



Let us go back to the fundamentals of teaching and learning. Plan from the desired outcome (what do you want them to achieve?) think about the 'golden nuggets' of knowledge that you have identified for the unit of work that you want to make stick, scaffold and challenge throughout. Check understanding through retrieval practices/Proof of Progress tasks/double page spreads.

All children should have exposure to authentic resources and create beautiful work. All children should be exposed to high challenge, low threat tasks. Real learning takes place when we make mistakes and go back and learn from those mistakes so it's important that things aren't too easy because this risks not learning anything significant. We do not differentiate groups or limit learning in any way but take a mastery approach to all curriculum areas.

Well planned pre-learning tasks should help to bring out what learners already know; what misconceptions they may have and what interests them.

Pre-learning task: to begin the unit of work.

Pre-learning Task:

Teachers should take account of the outcomes from pre-learning tasks to plan the subsidiary learning challenges for each major area of study. It should help teachers recognise what transferable skills learners have already developed that could be used to initiate new learning with a level of confidence.

Pre-learning tasks ensure that learners are directly involved in the planning process. Well planned pre-learning tasks should help to bring out what learners already know; what misconceptions they may have and what really interests them.

Pre-learning tasks could take many different forms and can last for as long or as short as required. Some may be written tasks, others oral. Mind mapping is one method, which has been used successfully by many schools.



Engage

Teachers know their pupils well and engage them in building supportive, inclusive and stimulating learning environments. Teachers motivate and empower students to manage their own learning and develop autonomy. Pupils reflect on what they know, begin to make connections between prior and new learning and organise thinking towards a big question.

In designing the sequence of learning teachers and learners are using a prime learning challenge, expressed as a question, as the starting point. Using the information gained from pre-learning tasks and the school's context, a series of subsidiary challenges are then planned into each session. Each subsidiary learning challenge is also expressed as a question. This enables the children to see how they are going to answer this question and draw on their skills and knowledge to do so. An example of this would be: *Where do the leaves go to in winter?*

Explain

Teachers explicitly introduce and teach relevant knowledge, concepts and skills in multiple ways to connect new and existing knowledge. They challenge misconceptions and prepare pupils to navigate their own learning. Pupils know what excellence looks like and how to achieve it, as well as mistakes to avoid.

Steps to Success

In order for children to fully understand your expectations constructing and co-constructing success criteria helps to cement the process they need to go through to achieve well. It can also act as a tool to enable discussion about learning, peer to peer and learner to teacher.

If we use a cake recipe analogy, we have our procedures for adding the ingredients to the mixing bowl, but if we neglect to follow them, we might end up with a disaster. The same is true for our lessons.

See example below for creating an anchor chart success criteria that can go on your working wall. It is often most useful when children co-construct this with you. You do some shared writing with them based on this, model editing and revising skills as part of the writing process.

UKS2 (A) SUCCESS F.F.T. Met?

STEPS TO

Persuasion

1. Introduction, series of logical, expanded arguments & conclusion which links/builds on introduction.
2. Carefully chosen expanded noun phrases.
3. A range of sophisticated devices used to persuade such as:
 - addressing counter arguments, e.g. You might worry that... however,
 - emotive language, e.g. destitute, innocent bystanders, violence, cowardly,
 - repetition/power of three.
4. Use of the passive voice, e.g. This must be stopped!
The benefits have been identified.
5. Question tags, e.g. We all feel that way at times, don't we?
6. Use of the subjunctive form, e.g. If I were to be elected...

Knowledge Organisers

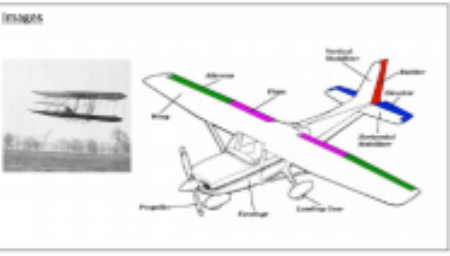
These are developed at the beginning of the learning journey and shared with the children, they are referred to throughout the learning journey. They must include the key knowledge in which children are expected to become secure. See an example below:

Catholic Primary Schools of Waverley Valley
History – Class 3 – History of Flight – Spring Term.

Timeline – Key Events

- 1485AD-1500AD – Leonardo da Vinci designs flying Machines.
- 1783 – The first manned hot air balloon flight was on the 21st November and created by the Montgolfier brother.
- 1895 – Otto Lilienthal flies a biplane glider.
- 1903 – First powered flight by brothers Orville and Wilbur Wright.
- 1927 – Charles Lindbergh completes the first solo non-stop transatlantic flight.
- 1930 – Jet engines invented.
- 1932 – Amelia Earhart is the first woman to fly a non-stop transatlantic flight.
- 1970 – First commercial Boeing 747 flight.
- 1979 – Bryan Allen pedals the Gossamer Albatross across the English Channel.
- 2016 – Solar Impulse 2 is the first plane powered by renewable energy source.

ISSUES




Key Vocabulary

- o **Aeroplane** – a powered flying vehicle with fixed wings
- o **Inventor** – a person who created something new such as a machine or idea.
- o **Development** – a change due to new understanding or technology
- o **Assess Impact** – what has happened because of an event or change

Key People

- o Leonardo da Vinci
- o Otto Lilienthal
- o Orville and Wilbur Wright
- o Charles Lindbergh
- o Amelia Earhart

Icons



A knowledge organiser is a document, usually no more than two sides of A4, that contains key facts and information that children need to have a basic knowledge and understanding of a topic.

Most knowledge organisers will include:

- the essential facts about the topic, usually laid out in easily digestible chunks
- key vocabulary or technical terms and their meanings
- images such as maps or diagrams
- famous quotations, if relevant.

What a knowledge organiser includes will depend on the subject. For example, a 'Second World War' knowledge organiser and a 'Rivers' knowledge organiser would both include maps, but the former would also include a timeline, and the latter would need diagrams.

How can we use them in the classroom?

Give the knowledge organiser to the children before the start of a topic to encourage discussion and prior research. You must also send a copy home. This will support the parents in understanding more about what their child is learning.

Talk through the knowledge organiser at the beginning of the topic, asking the children what information has sparked their interest, and if they have any questions.

Use the knowledge organiser as a regular retrieval tool. Mix up practice using short, low stakes quizzes, games, partner discussion, and so on, rather than constant formal testing. Do the children know more than is included on the knowledge organiser? Ask higher-level 'why' questions to stretch the children's understanding and add detail. This is the ideal scenario, as it means they have deepened their knowledge beyond the baseline outlined on the knowledge organiser and have formed stronger schemata.

Use the knowledge organiser to identify knowledge gaps throughout the topic.

Display an enlarged copy of the knowledge organiser on a working wall, encouraging children to add information around it during the topic.

Use knowledge organisers to strengthen teacher knowledge in a subject area.

Glue the knowledge organisers into the children's topic books for regular reference or cut up the sections to focus the children and deepen their knowledge in a particular area.

Make links between knowledge organisers to help children understand how their learning connects. For example, remind the children of a previous year's knowledge organiser and discuss how their new knowledge links and builds upon it.

Use the knowledge organiser as a handy spelling and vocabulary reminder. Keep it visible at all times and expect the children to use the proper vocabulary correctly.

Use the knowledge organisers as guided reading texts. This way, you can help children read the information and check they understand it. It is an essential tool for teaching high-tiered vocabulary.

Explore

Teachers facilitate and monitor pupil progress in learning and provide multiple, structured opportunities for practising new skills and developing fluency. Pupils build on prior knowledge and explore and investigate objects, events and situations. Pupils construct or revise their own explanations and mental models

The teacher uses retrieval and spaced practice to build automatic recall of essential knowledge and ideas

- Provides time and multiple opportunities for pupils to practise, embed and reinforce new learning until learning is fluent and secure
- Adapts learning, providing support, prompts and scaffolding (guided practice) through the initial stages of practice, including breaking tasks down into smaller constituent components; or providing additional stretch through questions to extend thinking
- Gives pupils opportunities to interact with and support each other in learning
- Uses flexible grouping to support pupils to fill knowledge gaps or deal with misconceptions
- Regularly monitors pupils' understanding and adapts instruction to meet pupils' needs
- Uses a range of questioning techniques to engage pupils, stimulate further investigation and redirect pupils when necessary
- Promotes pupils' independence and prepares them to undertake self-directed inquiry
- Gradually removes support as pupils' expertise increases (e.g. 'I do-We do-You do' mode – from guided to independent practice)

Elaborate

Teachers challenge pupils to move from surface to deep learning, building their ability to transfer and generalise their learning. They support pupils to be reflective, questioning and self-monitoring learners. Pupils apply, extend or elaborate (stretch) their knowledge and skills through problem solving, designing experiments, etc.

The teacher (once pupils have mastered essential knowledge and skills)

- praises pupils for attempting or persevering with challenging work or exceeding expectations
- demonstrates what to do when facing challenging content and how effort leads to learning success
- facilitates learning activities that challenges and deepens knowledge and understanding, including: activities involving discipline-rich inquiry, problem solving, collaboration and pupil choice
- models and develops pupils' critical, creative and higher order thinking skills
- supports pupils to form theories, find patterns and make connections in their learning
- challenges pupils to demonstrate their learning in a variety of ways
- encourages pupils to share their learning and challenge each other
- Uses questioning to probe student thinking and prompt them to justify their responses; getting responses from all pupils
- provides pupils with targeted feedback that challenges them to reflect on and refine their understanding at various points in a learning sequence

Evaluate

Teachers use multiple forms of assessment and feedback to help students improve their learning and develop fluency. They monitor pupil progress and analyse data to draw conclusions about the effectiveness of their teaching practices, identify areas for improvement, and address pupils' learning needs. Pupils are encouraged to evaluate and assess their own progress and understanding and provide evidence of their learning in different ways.

How do you know if they "got it?" Did you ask important closing questions? Did you do a quick assessment as students leave the room? You can use all kinds of varied activities to check for understanding that don't include formal test taking. The use of double page spreads are an excellent way to collate all the knowledge from a unit of work.

Feedback is an important process in the lesson cycle because it allows children to know how they are progressing, edit, improve, and enter into constructive dialogue with their peers and teacher. Feedback can take place as a whole class, group, one to one and at any and all points in the lesson. The more immediate the better! Use misconceptions collated as a tool for teaching next lesson. The use of whole class feedback will really inform your next steps and asking the children to inform you of what they think you should focus and what they have struggled with is a powerful tool.

Using a visualiser is a good tool to facilitate this process. Retrieval practices such as quizzes, brain dumps, exit tickets and challenge grids are a useful way to assess children's learning.

Live marking as the lesson happens – pink for think, green for good

Encourage children to talk about their learning by reflecting on what they did, how do they know they are successful? Give them other chances to prove it by posing skills in different ways. It is an immediate way of sharing with children their next steps and for them to be involved in this process.

For example – let's use our diary writing steps to success to write a diary as though we were Florence Nightingale. Remember the skills you used and apply them.

Examples of KS1 checklists that can be used for self and peer assessment.

Year 1 and 2 especially useful as a reminder for what they need to work on (targets for the lesson)

The image displays two sets of KS1 writing checklists. The left set is a large checklist with three colored pencils (red, green, blue) at the top. Below them are several rows of small boxes containing writing rules and examples, such as 'Use paragraphs', 'Use commas', 'Use exclamation marks', 'Use question marks', 'Use speech marks', 'Use capital letters at the beginning of names and places', 'Use different sentence starters', 'Remember sentences', 'Use embedded clauses', 'Use punctuation', 'Use tenses', 'Check homophones', 'Use apostrophes', 'Use expanded noun phrases', 'Write up to the margin', 'Write bigger not smaller', and 'Start handwriting with a sharp pencil'. The right set consists of 12 cards arranged in a 2x6 grid. Each card has a specific target and an illustration: 'Write your name' (with 'Becky'), 'Use wow words' (with 'WOW words'), 'Use joined writing' (with 'joined writing'), 'Use phonics to help with spelling' (with 'ch qu ow ay'), 'write smaller' (with 'big' and 'smaller'), 'Use capital letters' (with 'A B C'), 'Write on the line' (with a pencil on a line), 'Use conjunctions' (with puzzle pieces for 'and', 'but'), 'Correct letter formation' (with 'abc'), and 'Use the correct letter' (with 'bed' and 'b d').



Learning walls are both a tool for teaching and for children to access to aid their learning.

Learning Walls

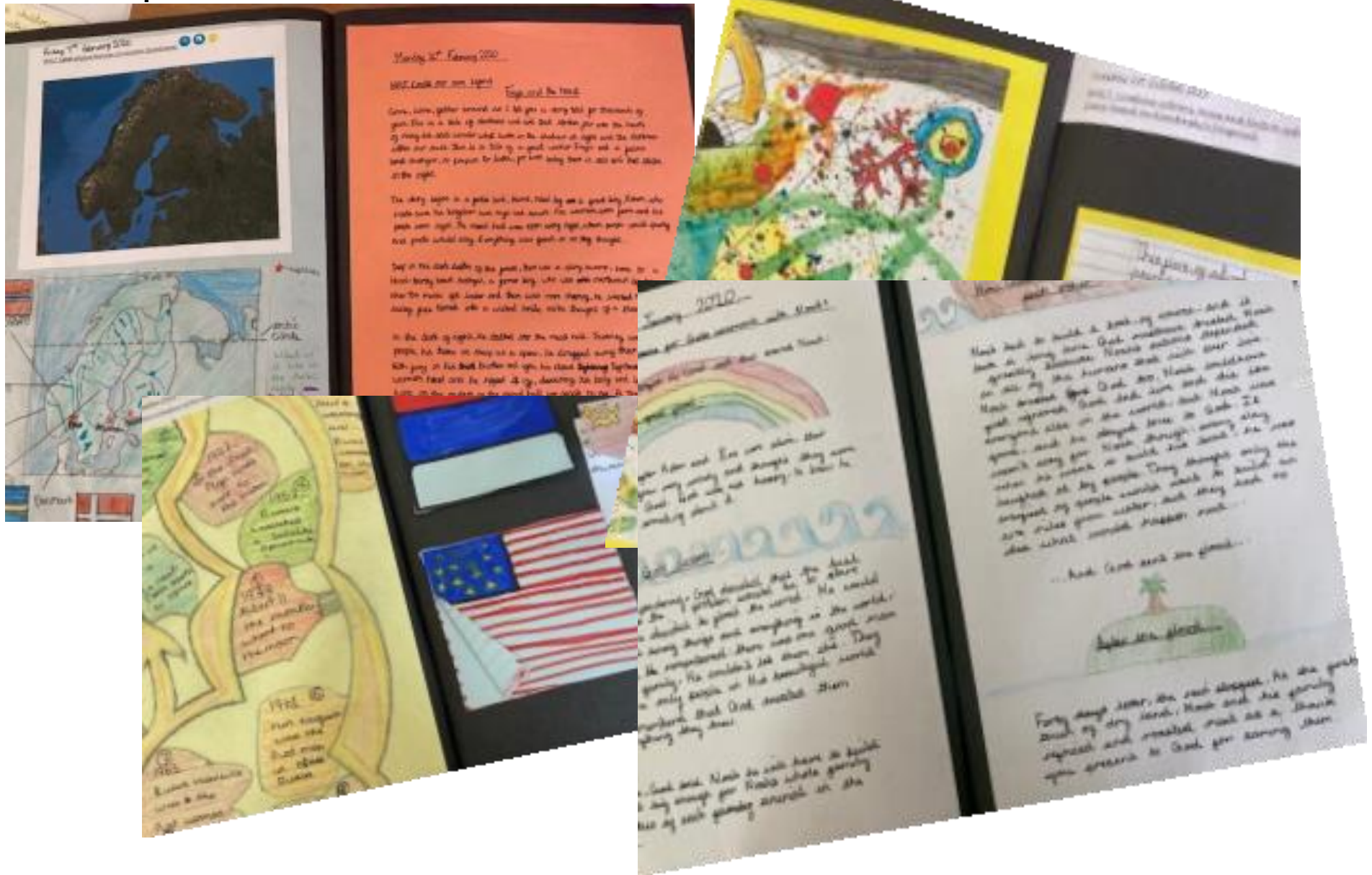
- Maths reasoning stems
- WAGOLLS
- Steps to Success
- Key Vocab
- Thinking prompts
- Worked examples
- Planning stages
- Editing stations
- Children's work that is a good example to others

Books

Standards in books should demonstrate high expectations from teachers and pupils alike. Children's hearts should be connected to their learning through an aspiration for beautiful work. We expect to see the following:

- Long date – written work - underlined
- Short date – maths work - underlined
- WALT underlined
- Age and developmentally appropriate presentation of handwriting and work
- Any sheets used cut to fit books and carefully stuck in
- Topic books – scrapbook style with coloured paper to represent each curriculum area •
double page spreads that allow children artistic license to showcase what they have learned

Some examples:



Types of lessons- HITS (High Impact Teaching Strategies)

What are High Impact Teaching Strategies?

The High Impact Teaching Strategies (HITS) are nine evidence-informed instructional practices that reliably improve pupils' learning. The HITS will not be new to most teachers. On their own the HITS are not a complete framework for professional practice – they are part of a set of instructional practices which together provide a comprehensive school and MAT Teaching and Learning Model.

Using HITS to teach a concept or skill that pupils need to learn will increase the chances that they will successfully learn it, compared to using other strategies. However, although these practices are reliable, they are not infallible. Knowing their pupils and how they learn, teachers are best-placed to judge whether a HITS or another strategy is the best choice to teach that concept or skill.

- **Setting Goals** - *Effective teachers set and communicate clear lesson goals to help pupils understand the success criteria, commit to the learning, and provide the appropriate mix of success and challenge.*
- **Structuring and Scaffolding Lessons** - *Effective teachers plan and deliver structured lessons which incorporate a series of clear steps and transitions between them, scaffolding learning to build students' knowledge and skills. They support learning by facilitating rather than directing, fostering goal setting and collaboration to develop pupils' autonomy.*
- **Explicit Teaching (Direct Instruction)** - *Effective teachers use explicit teaching to provide instruction, demonstrate concepts and build pupils' knowledge and skills. In explicit teaching practice, teachers show pupils what to do and how to do it, and create opportunities in lessons for pupils to demonstrate understanding and apply the learning.*
- **Modelling and Worked Examples** - *Effective teachers use worked examples to reduce pupil cognitive load, enabling them to focus on understanding a process which leads to an answer, not the answer itself.*
- **Retrieval Practice** - *Research has demonstrated time and again that retrieval practice, or reconstructing knowledge by bringing it to mind from your memory, has been shown to improve meaningful learning. (see Roediger et al., 2011) Low stake quizzes, POP TASK, multiple choice tests etc*
- **Spaced Practice** - *It takes 'three or four experiences involving interaction with relevant information for a new knowledge construct to be created in working memory and then transferred to long-term memory' (Nuthall, 2000, p.93). Spaced practice provides pupils with multiple opportunities to encounter, engage with, and elaborate on new knowledge and skills. It is not simple repetition or drill work. Research demonstrates that deep learning is developed over time via multiple and spaced interactions with new knowledge and concepts.*

- **Questioning** - *Effective teachers regularly use questioning as an interactive means to engage and challenge pupils, and use it as a tool to check pupil understanding and evaluate the effectiveness of their teaching.*
- **Feedback** - *Effective teachers use two-way feedback to gather information about a pupils' understanding, to assist pupils to advance their own learning, and to verify the impact of their own practice. (See Feedback and Marking Policy)*
- **Adaptive Teaching** - *Responsive teachers 'check learners understanding systematically, identify misconceptions accurately and provide clear direct feedback. In doing so, they respond and adapt their teaching as necessary, without unnecessarily elaborate or differentiated approaches.' Ofsted EIF 2019*
- **Metacognitive Strategies** - *Effective teachers use metacognitive strategies to help pupils develop awareness of their own learning, to self-regulate, and to drive and sustain their motivation to learn. Metacognitive strategies empower pupils to think about their own thinking more explicitly. Awareness of the learning process enhances control over their own learning.*
- **Reading widely** throughout the curriculum, this is vital for introducing new concepts and vocabulary. The use of high quality texts enables subject specific vocabulary development and for children to have something to hand their new knowledge onto.

1. Setting goals	2. Structuring and Scaffolding Lessons	3. Explicit Teaching (Direct Instruction)	4. Modelling & Worked Examples	5. Retrieval	6. Spaced Practice	7. Adaptive Teaching	8. Feedback & Questioning	9. Metacognitive Strategies
<p>Overview</p> <p>Lessons have clear learning intentions with goals that clarify what success looks like.</p> <p>Lesson goals always explain what pupils need to understand, and what they must be able to do. This helps the teacher to plan learning activities, and helps pupils understand what is required.</p>	<p>Overview</p> <p>A lesson structure maps teaching and learning that occurs in class.</p> <p>Sound lesson structures reinforce routines, scaffold learning via specific steps/activities. They optimise time on task and classroom climate by using smooth transitions. Planned sequencing of teaching and learning activities stimulates and maintains engagement by linking lesson and unit learning.</p>	<p>Overview</p> <p>When teachers adopt explicit teaching practices they clearly show pupils what to do and how to do it.</p> <p>The teacher decides on learning intentions and success criteria, makes them transparent to pupils, and demonstrates them by modelling. The teacher checks for understanding, and at the end of each lesson revisits what was covered and ties it all together (Hattie, 2009).</p>	<p>Overview</p> <p>A worked example demonstrates the steps required to complete a task or solve a problem.</p> <p>By scaffolding the learning, worked examples support skill acquisition and reduce a learner's cognitive load.</p> <p>The teacher presents a worked example and explains each step. Later, pupils can use worked examples during independent practice, and to review and embed new knowledge.</p>	<p>Overview</p> <p>In retrieval attention is switched to 'getting knowledge out of pupils' heads'.</p> <p>Retrieval practice involves pupils recalling something they have learned in the past, a reasonable amount of time after it was initially taught to then, and bringing it back to their minds.</p>	<p>Overview</p> <p>Spaced practice provides pupils with multiple opportunities to encounter, engage with, and elaborate on new knowledge and skills.</p> <p>Research demonstrates deep learning develops over time via multiple, spaced interactions with new knowledge and concepts. This may require spacing practice over several days, and using different activities to vary the interactions learners have with new knowledge.</p>	<p>Overview</p> <p>Most learners' needs can be met through responsive teaching.</p> <p>Responsive teachers check learners understanding systematically, identify misconceptions accurately and provide clear, direct feedback, responding and adapting their teaching as necessary, without unnecessarily elaborate or differentiated approaches.</p> <p>As pupils gradually master the required skills teachers adjust groupings and levels of support/scaffolding.</p>	<p>Overview</p> <p>Feedback informs a pupil and/or teacher about the pupil's performance relative to learning goals.</p> <p>Feedback redirects or refocuses teacher and pupil actions so the pupil can align effort and activity with a clear outcome that leads to achieving a learning goal.</p> <p>Effective questioning yields immediate feedback on pupil understanding, supports assessment, and captures feedback on effectiveness of teaching strategies.</p>	<p>Overview</p> <p>Metacognitive strategies teach pupils to think about their own thinking.</p> <p>When pupils become aware of the learning process, they gain control over their learning.</p> <p>Metacognition extends to self-regulation, or managing one's own motivation toward learning. Metacognitive activities can include planning how to approach learning tasks, evaluating progress, and monitoring comprehension.</p>
<p>Key elements</p> <p>Based on assessed pupil needs</p> <p>Goals are presented clearly so pupils know what they are intended to learn</p> <p>Can focus on surface and/or deep learning</p> <p>Challenges pupils relative to their current mastery of the topic</p> <p>Links to explicit assessment criteria</p>	<p>Key elements</p> <p>Clear expectations</p> <p>Sequencing and linking learning</p> <p>Clear instructions</p> <p>Clear transitions</p> <p>Scaffolding</p> <p>Questioning/feedback</p> <p>Formative assessment</p> <p>Exit cards</p>	<p>Key elements</p> <p>Shared learning intentions</p> <p>Relevant content and activities</p> <p>New content is explicitly introduced and explored</p> <p>Teacher models application of knowledge and skills</p> <p>Worked examples support independent practice</p> <p>Practice and feedback loops uncover and address misunderstandings</p>	<p>Key elements</p> <p>Teacher clarifies the learning objective, then demonstrates what pupils need to do to acquire new knowledge and master new skills</p> <p>Teacher presents steps required to arrive at the solution so pupils' cognitive load is reduced and they can focus on the process</p> <p>Pupils practice independently using the worked example as a model</p>	<p>Key elements</p> <p>Retrieval practice is a learning tool</p> <p>It is the 'struggle' to remember something that leads to long-term learning</p> <p>Slower, effortful retrieval leads to long-term learning</p> <p>Retrieval should be followed by instant feedback</p> <p>For younger pupils scaffolding retrieval helps</p>	<p>Key elements</p> <p>Pupils have time to practice what they have learnt</p> <p>Timely feedback provides opportunities for immediate correction and improvement</p>	<p>Key elements</p> <p>Effective strategies include flexible groupings, effective deployment of Teachers and TAs, adapting explicit instruction and scaffolding</p>	<p>Key elements</p> <p>Precise, timely, specific, accurate and actionable</p> <p>Use pupil voice to enable pupil feedback about teaching</p> <p>Plan questions in advance for probing, extending, revising and reflecting</p> <p>Questions used as an immediate source of feedback to track progress/understanding</p>	<p>Key elements</p> <p>Teaching problem solving</p> <p>Teaching study skills</p> <p>Promotes self-questioning</p> <p>Classroom discussion is an essential feature</p> <p>Uses concept mapping</p>

The Classroom Environment

The classroom environment should be organised and inviting. Each classroom should reflect the learning atmosphere and expectations of a class. Anything in your learning environment that takes away the attention from the subject material is hindering learning.

Where resources are used frequently, they should be stored so that they are easy to access labelled, where appropriate. The room should be clutter free, easy to navigate and equipment and resources should be kept in good order. All children must be encouraged to look after and contribute towards the management of their own rooms, ensuring that they are in a good enough order to begin learning each session. Resources should be easy for adults and children to locate and access.

Displays and learning walls should be purposeful and well presented. Key vocab should be bold, and large enough to see anywhere in the room, images might be captioned. Displays of work might have interactive questions, children's quotes and/or make reference to enquiry questions posed during the learning journey. Handwritten additions to displays and learning walls should be in the CPSWV joined handwriting font – modelling accurate and consistent handwriting. Handwritten additions should be large and bold enough to be seen for the purpose which they have been designed.

Every classroom should have an inviting and well organised reading area. They should be in good condition and age appropriate. Children must be encouraged to look after books and treat them carefully. Books should be clearly displayed and accessible. Books to reflect topics or specific subjects should be displayed, alongside any displays or work, to foster engagement and to provoke interest. The value and importance of books should be reflected in the environment.

In order to emphasise that the classroom environment is one to be treated with respect, any table top visual prompts or mats should be refreshed as they get worn and tattered.

In order for teaching and learning to be focused, reduce the 'noise' around the whiteboard areas and minimise the content of presentations to avoid cognitive overload. Simplicity – less is more.

Use **STAR** to support focus – S = Stop, sit up, silence, T = track the teacher, A = ask and answer questions in full sentences, R = respect those around you.

- Condensing the Powerpoint (the CRAFT of Assessment, Michael Chiles)
- Less is more -reduce the amount of text/ diagrams to as little as is necessary.
- Ensure that labels are integrated into diagrams -so students can look at both simultaneously.
- Remove distracting and superfluous images -only use those that directly support learning.
- Use images to support complex and conceptual ideas -dual coding theory
- If you intend to explain an image, it's best not to include written text at the same time.
- Try not to be over reliant on your PowerPoint!

